PLEASE READ BEFORE ATTEMPING TO SUBMIT AN EAGLE PROJECT

For a service project to qualify as an Eagle Scout service project, the Scout, while a Life Scout, must plan, develop, and give leadership to others in a service project benefiting any religious institution, school, or community. These projects, of course, must conform to the wishes and regulations of those for whom the project is undertaken.

The Eagle Scout service project provides the opportunity for the Eagle Scout candidate to demonstrate the leadership skills he has learned in Scouting. He does the project outside the sphere of Scouting.

As a demonstration of leadership, the Scout must plan the work, organize the personnel needed, and direct the project to its completion.

Eagle Scout projects should be about service to others. Guidelines to follow include:

- An Eagle Scout project involving council property or other BSA activities is not acceptable.
- An Eagle Scout project may not be performed for a business.
- An Eagle Scout project may not be of a commercial nature.
- An Eagle Scout project may not be a fund-raiser.
- Fund-raising is permitted only for securing materials needed to carry out the project.
- Donors to Eagle Scout projects must be made aware of what entity is benefiting from the project, and that it clearly is not the Boy Scouts of America.
- Any funds raised for an Eagle Scout project that are not used for the purchase of project materials, MUST BE RETURNED TO THE DONOR!

Routine labor, a job or service normally rendered, should not be considered. There is no minimum number of hours that must be spent on carrying out the project. The amount of time spent must be sufficient for the Scout to clearly demonstrate leadership skills.

The most current Eagle Scout Service Project Workbook must be used to meet this requirement.

The Scout must secure the prior approval of his unit leader, his unit committee, and the benefactor of the project. The project must also be reviewed and approved by the district advancement commit to make sure that it meets the stated standards for Eagle Scout service projects before the project is started. This pre-approval of the project does not mean that the board of review will approve the way the project was carried out.

For ideas and opportunities regarding service projects, the Scout can consult people such as school administrators, religious leaders, local government department directors, or a United Way agency's personnel.

The project must be submitted first to the Troop by using the Eagle Scout Leadership Service Project Workbook with all specifications, pictures. The electronic version is HIGHLY recommended. Both the troop leader and committee need to approve the project. The next step is the workbook is e-mailed or delivered to the district advancement chairman. Reminder the project should not go to the District until both the troop representatives and the representative of the group who is to oversee the project has signed the workbook.

- 1. E-mail or deliver the Eagle project packet to the district advancement chairman. **Do not** take to the Council office.
- 2. The Scout should allow 30 days for district action on his proposed project and should not start until approved. Someone from the district advancement committee will contact the Scout if there are any minor questions regarding the project. When the project is approved the committee will contact the Scout with an approval and the workbook will be returned to the Scout.
- 3. If there are major questions and or problems the workbook will be returned to the Scout with a list of questions to help bring the project up to Eagle standards. Be aware that some projects may not be approved.

The Eagle Scout Leadership Service Project Workbook, by the very title, it defines what we are looking for.

The SCOUT needs to show LEADERSHIP in his Eagle Project:

- 1. To possibly save time, and to keep a Scout from getting dejected if the project is rejected, please have the Scout send an outline of what he plans to do to the advancement committee. If it looks like the project has merit, the Scout can then work out all of the details. Remember this needs to be an Eagle level project, not something that would normally be done as a regular service project. The Scout should have pride and a sense of "ownership" in an Eagle project. Your project should be something you are proud to show people years in the future. Clearing brush, or picking up trash, by itself is not an Eagle project.
- 2. The Project needs to be planned, written, organized and supervised by THE SCOUT, not adults.
- 3. The Scout should help work on his project, but should not be doing most of the work. He could design and build the Eiffel Tower, but doing all the work himself would not show us leadership ability. There is not a magic number of people or hours for a project, but remember it needs to be enough to show leadership.
- 4. Please read and check the application **before** you sign it. Make sure it meets all of the criteria of an Eagle project. Details, details, details. Please make sure the Scout has explained what he wants to do IN DETAIL. Do not leave us guessing as to what he plans to do. Make sure he has answered all of the questions in writing on the checklist. We don't want to hear from the Scoutmaster or Advancement Chairman what the Scout meant or intends to do. The **Scout** needs to put all the information in writing.

The District Advancement Committee does not meet every day. Please do not submit an Eagle project less than 30 days from the Scout's 18th birthday. It does not allow time for us to review the project and have the Scout make any modifications that might need to be made. Even 30 days out may not be enough time to get a project approved. Sending the project electronically does help speed up the process, which is why we recommend that version. Part of leadership is showing the ability to meet deadlines.

CHECK LIST

- 1. What official from the benefited group has been contacted?
- 2. Who will have the authority to say that the project is completed satisfactorily?
- 3. Do you have a clearly written description of the work needed to be done?
- 4. If you are building something, have you included a drawing or blueprint, as well as a bill of material?
- 5. If you are including landscaping, is there a drawing showing what will be planted/placed where?
- 6. If material is required where will it come from?
- 7. Is the Eagle packet completely filled out?
- 8. Have you secured all required signatures on <u>all pages?</u>
- 9. Who will benefit from this project?
- 10. How will they benefit?
- 11. If there are expenses is there a plan to cover them?
- 12. How many people have been recruited to carryout the project?
- 13. We would like to see your estimate of the man hours needed. (3 people working 6 hours sanding wood. 2 people working 4 hours painting. 6 people working 3 hours assembling.)
- 14. What is the proposed start date?
- 15. Do have a schedule of work dates?
- 16. When will the project be completed?
- 17. Will there be a minimum of two adults present while working on the project?
- 18. Will there be a first aid kit available?
- 19. Will there be access to a phone in case of an emergency?
- 20. Are there restroom facilities in close proximity?
- 21. Will there be water (or beverages) available to the workers?
- 22. If working longer than four hours will are there provisions for eating?
- 23. If working will lawn tools (shovels, rakes etc) will gloves be provided?
- 24. Are power tools required? If so did you state which adult will operate them?
- 25. Are you painting? If so did you state what safety measures (such as ventilation) will be taken?
- 26. Has someone verified you are not dealing with lead paint?
- 27. If removing or tearing down something are you sure you are not dealing with asbestos?
- 28. If clearing brush etc. are you aware if there will be poisonous plants?
- 29. When completed, will there be a sign or plaque stating this is an Eagle project with the candidates name and troop number on it?

Upon <u>completion</u> of the project, the Eagle Scout Service Project Workbook, properly filled out, is submitted with the Scout's Eagle application **to the Scout Office** and will include the following information:

- What was the project?
- How did it benefit others?
- Who from the group benefiting from the project gave guidance?
- Who helped carry out the project?
- What materials were used and how were they acquired?

Although the project *idea* must be approved before the project is begun, the board of review must determine the manner in which the project was carried out.

All the work on the project must be done while the candidate is a Life Scout and before the candidate's 18th birthday, unless a time extension has been allowed.

The Eagle Scout service project is an *individual* matter; therefore, two Eagle Scout candidates may not receive credit for working on the same project.

Curtis Champion 3615 27th Street (Miller's Florist) Moline, IL 61265-6340

Mf3615@mchsi.com

(309) 764-6095 Home (309) 236-8911 Cell (309) 558-3394 Work